

# Guidelines for the Organization of Scientific and Training Events within SIde

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## 1. Scientific and Training Activities Already Included in the SIde Portfolio

The Italian Society of Econometrics (SIde) promotes and organizes a structured set of scientific and educational events. Among these, two main events constitute the core of the Society's institutional activities:

- the ICEEE Conference (Italian Congress of Econometrics and Empirical Economics)
- the IWEEE Workshop (Italian Workshop of Econometrics and Empirical Economics)

### 1.1 Organization of the ICEEE Conference

ICEEE represents the main scientific event of SIde and is normally held at the end of May or during the first week of June. Held every two years, it has a generalist nature and welcomes contributions from all areas of theoretical and empirical Econometrics.

It represents a fundamental occasion for scientific exchange at both the national and international levels and plays a strategic role in enhancing the visibility of Italian econometric research.

It is recommended that proposals to host and organize a new edition of ICEEE be submitted to the Executive Board at least 30 months before the planned publication date of the First Call for Papers.

The proposal, submitted by the prospective Chair of the Local Organizing Committee (LOC), should include:

- a description of the scientific and organizational context of the hosting institution;
- the proposed composition of the LOC, including names and affiliations;
- the proposed period for the event, preferably late May/early June;
- an indication of funding sources;
- the logistical and infrastructural advantages of the venue.

The Scientific Committee and the selection of Keynote Speakers are determined by SIde (President and Steering Committee), which may consider suggestions from the LOC without being bound by them. Final decisions are made by the SIde Presidency.

Attention to gender balance in the selection of keynote speakers is strongly recommended. Normally, the Chair of the Program Committee is an Italian scholar with an established scientific reputation. Possible exceptions must be justified and collectively approved.

The prospective Chair of the LOC should be a member of SIde or commit to regularizing membership in due time.

In the event of multiple competing proposals, the Executive Board will evaluate them based on scientific quality, financial sustainability, geographical rotation, and organizational capacity.

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## **1.2 Organization of IWEEE Workshops**

IWEEE workshops are biennial events organized in the years when the ICEEE conference is not held. They focus on specific topics in Econometrics and are usually organized in January.

Unlike ICEEE, IWEEE workshops have a more focused format and smaller scale, encouraging in-depth discussion on a specific thematic area.

It is preferable that proposals to organize an IWEEE workshop be submitted at least 24 months before the publication of the First Call for Papers.

The proposal, prepared by the prospective Chair of the LOC, should include:

- a detailed description of the scientific theme;
- the composition of the Local Organizing Committee (LOC);
- the proposed period for the event, preferably January;
- identification of external funding sources.

Suggestions for the Scientific Committee and Keynote Speakers may be submitted by the LOC, but it is preferable and desirable that they be approved by the SIde Presidency and Steering Committee.

Proposals involving periods other than January should be appropriately justified and discussed collectively. Final decisions are made by SIde, which may introduce modifications and propose alternative names.

The Executive Board may invite the proposer to participate in meetings to discuss details. In the case of multiple proposals, a comparative evaluation will be conducted.

The prospective Chair of the LOC should be a member of SIde or commit to regularizing membership in due time.

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## **2. Proposals for New Training and Scientific Activities Not Included in the Current Portfolio**

SIde provides below the procedures to be followed for proposing activities not already included in the Society's current portfolio. Such proposals concern:

- training events (Postgraduate Courses and Summer Schools) not already included in the annual offering approved by the Executive Board between September and November;
- scientific events distinct from ICEEE and IWEEE conferences.

## 2.1 Training Events

It is recommended that proposals for new training events (e.g., postgraduate courses or Summer Schools) not included in the previous year's educational offering, or involving substantial changes compared to the previous year's teaching activities, be submitted to the Executive Board sufficiently in advance, preferably by July of the previous year.

The proposal, prepared by the coordinating instructor, should include:

- a detailed description of the program and topics of the course or Summer School;
- an analysis of the training and scientific benefits for SIde, also in relation to developments in the discipline and the existing offering;
- identification of the potential target audience.

The venues traditionally used by SIde for this type of activity, with which the Society has already established agreements or conventions, are:

- the CEUB in Bertinoro;
- the San Giobbe Economics Campus of Ca' Foscari University of Venice;
- the SADIBA facility of the Bank of Italy in Perugia.

Training events proposed in venues other than those listed above may be considered admissible provided that total costs do not exceed the average costs incurred at the affiliated venues.

The prospective Chair of the LOC should be a member of SIde or commit to regularizing membership in due time.

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## 2.2 Scientific Events

It is recommended that proposals for scientific events (e.g., workshops, study days, conferences) outside the scope of ICEEE and IWEEE be submitted to the Executive Board sufficiently in advance of the planned event date.

The written proposal submitted by the proposer should include:

- a detailed description of the scientific theme of the event;
- a cultural and scientific rationale for the proposal, referring to its relevance in the national and international context;
- an estimate of the costs to be borne by SIde and any co-financing sources.

As a general rule, the use of already affiliated venues (CEUB, San Giobbe, SADIBA) is recommended unless economically equivalent or more favorable conditions are identified elsewhere.

The proposer should be a member of SIde or commit to regularizing membership in due time.

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### **3. Guidelines for the Co-Organization of SIde Scientific and Training Events by External Institutions, Societies, and Organizations**

SIde provides below the procedures and criteria for the co-organization of its scientific and educational events by external organizations, institutions, and societies.

#### **3.1 Co-Organization of Training Events**

The co-organization of postgraduate courses or Summer Schools in Econometrics, which constitute the core of SIde's training activities, should be subject to a formal request submitted to the Executive Board, preferably no later than July of the relevant year.

The request, submitted by the coordinator of the applicant institution, should include:

- identification of the event to be co-organized;
- benefits for SIde in terms of prestige, visibility, and resource sharing;
- an indicative estimate of the expected number of participants;
- a preliminary financial plan indicating (even approximately at this stage) costs, revenues, and their allocation between the parties.

The Executive Board will examine requests at the first available meeting. The representative of the co-organizing institution may be invited to present the financial framework during the discussion.

If approved, the representative will also be involved in the approval of the final financial report of the educational activity.

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#### **3.2 Co-Organization of Scientific Events**

The co-organization by external institutions or organizations of conferences or scientific workshops related to SIde's scientific interests is permitted following a formal request, preferably submitted to the Executive Board at least 24 months before the scheduled event date.

If approved, the Chair of the Local Organizing Committee (LOC) will be invited to participate in the discussion and approval of the event's final financial report at the first available Executive Board meeting.

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### **4. Guidelines for SIde Sponsorship of Scientific Events Organized by External Institutions, Societies, and Organizations**

SIde provides below the procedures and criteria for granting sponsorship to scientific events in Econometrics that are neither directly organized nor co-organized by SIde.

#### **4.1 Scope of Sponsorship**

SIde may grant patronage and possible financial support to scientific events organized by external institutions, such as conferences, workshops, or seminars, provided that they address topics relevant to Econometrics, have an international scope and standing, and do not conflict with SIde's objectives.

## **4.2 Application Procedure**

It is recommended that the application include:

- a formal request addressed to the SIde President and Executive Board;
- an explanatory report outlining the expected benefits for SIde;
- a preliminary program, if available;
- a preliminary budget, if financial support is requested.

## **4.3 Evaluation Criteria and Approval Conditions**

The Executive Board will assess the relevance, prestige, international standing of the event, and its consistency with SIde's objectives.

Approval is conditional upon compliance with the following requirement:

- visibility of the SIde logo on the event website and promotional materials.

A representative designated by the Board may interact with the organizers to ensure visibility and consistency with the Society's objectives.

## **4.4 Financial Contribution**

Subject to a favorable opinion of the Executive Board, SIde may provide financial support up to a maximum of €3,000.

Higher amounts may be considered depending on the international prestige of the event and budget availability.

## **4.5 Outcome of the Request**

The outcome will be communicated to the applicants. In the event of rejection, a written